

Poinsettia Order Form

1. Use this form to collect orders from friends, family, co-workers, etc. Make as many copies as you need.
2. Fill in the order form **completely**.
3. **Collect money** from your supporters **when they order**. Ask them to make their checks payable to you. You will then need to turn in cash or a check from **you** payable to *NCCC*. **(NCCC will not accept checks from anyone other than choir parents).**
4. Verify quantities and monies collected- please double check both.
5. Fill out **ORDER FORM SUMMARY** with Colors and quantities from the Order forms.
6. Put check and Order Form Summary in an envelope. Make sure your **child's name** and the **name of the choir group** is listed on the envelope.
7. Thank your customers for supporting Northern California Children's Chorus.
8. Orders and payment are due on November 6, 2023.

Name of Supporter: _____

Color	Quantity		Price		Total
Red		X	\$14	=	
White		X	\$14	=	
Jingle Bell		X	\$14	=	

Total Amount Due: \$ _____

For NCCC use only

Payment Method:

Cash \$ _____

Check # _____ Amount \$ _____